«Your\_Company»

«Your\_Address»

«Your\_City», «Your\_State» «Your\_Zip»

**«Date»**

«Owner\_First\_Name» «Owner\_Last\_Name»

«Mail\_Address»

«Mail\_City», «Mail\_State» «Mail\_ZIP\_Code»

Dear «Owner\_First\_Name»,

My name is «Your\_Name». I recently purchased a home near yours at **«Situs\_Address»** in **«Situs\_City»** and I want to give you the opportunity to purchase before I publicly list it for sale.

**«Your Company»**is an established property investment company that prides itself on quick, professional, easy transactions, and first-rate seller satisfaction. I encourage you to visit our website, **«Your\_website»**, to find out more about us.

I am reaching out to nearby property owners to offer this off-market deal at a reduced rate, before I put in the time and expense of marketing it to the public.

**Property Information:**

Address: «Situs\_Address\_Full»

Legal Description: «Legal\_Description»

Market Value: «Assd\_Val»

**Offer-Market Price NOW****: «Sale\_Price»**

If you are interested, please contact me directly at **«Your\_Phone»** or **«Your\_email».** I am happy to answer any questions and we can close in a matter of days.

Sincerely,

«Your\_Name»